

REQUEST FOR PROPOSAL (RFP)

Medical Waste, Sharps, Trash, and Recycling Services

Issued by:

Milwaukee Health Services, Inc.

2555 N Martin L. King Dr

Milwaukee, WI 53212

Laurie Sether; MHSI Controller

414 267-2649, lsether@mhsi.org

Date Issued: June 12, 2025

1. Introduction

Milwaukee Health Services, Inc. (MHSI) is soliciting proposals from qualified and licensed vendors to provide comprehensive **waste management services** for multiple facility locations. Services will include the collection, transportation, and proper disposal of **regulated medical waste (RMW), sharps, municipal solid waste (trash), and recyclable materials**, in compliance with all applicable local, state, and federal regulations.

2. Scope of Services

The successful vendor(s) will be responsible for providing the following:

2.1 Medical Waste Disposal

- Routine collection and disposal of regulated medical waste (RMW), including:
 - Blood-soaked materials
 - Isolation waste
 - Pathological waste
 - Cultures, swabs, and infectious specimens
 - Expired pharmaceuticals (non-hazardous)

2.2 Sharps Collection and Disposal

- Supply of sharps containers (various sizes)

- Collection and destruction of sharps using approved methods (e.g., incineration or autoclaving)
- Replacement of containers on a scheduled basis

2.3 Trash Collection (Municipal Solid Waste)

- Provision of dumpsters or carts (various sizes) for general waste
- Scheduled and on-call pickups
- Proper disposal in accordance with local and regional waste disposal regulations
- Overflow, bulk item, or emergency pickups as needed

2.4 Recycling Services

- Collection of recyclable materials (e.g., paper, cardboard, aluminum, glass, plastics)
- Supply and maintenance of labeled recycling containers
- Education/training materials to promote correct waste segregation
- Monthly or quarterly reports on diversion rates

2.5 Documentation & Compliance

- Waste manifests, certificates of destruction (for RMW and sharps)
- Compliance with OSHA, DOT, EPA, HIPAA, and local laws
- Assistance with inspections and audits
- Onsite or virtual training (as requested)

3. Facility Locations and Service Needs

Project Locations:

MLK Heritage Health Center
2555 N. Martin L. King Dr
Milwaukee, WI 53212

Isaac Coggs Heritage Health Center
8200 W Silver Spring Drive
Milwaukee, WI 53218

- Container types and sizes-to be determined
 - Estimated service frequency (daily, weekly, biweekly, monthly, on-call)
 - Special needs or limitations at each location
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4. Proposal Requirements

Each proposal should include:

1. Company Profile

- Legal name, headquarters, years in business
- Licenses and certifications for medical waste transport and disposal

2. Experience and References

- Experience servicing healthcare or clinical environments
- At least three references from similar-sized clients

3. Service Plan

- Detailed description of how each waste stream will be handled
- Pickup schedules and logistics
- Safety protocols and regulatory compliance procedures
- Customer support and escalation procedures

4. Containers and Equipment

- Description of containers offered (e.g., medical waste bins, sharps containers, dumpsters, recycling bins)
- Delivery, maintenance, and replacement schedule

5. Pricing Proposal

- Itemized pricing for each service
- Fees for containers, pickups, disposal, fuel surcharges, or any additional costs

6. Insurance and Legal Compliance

- Proof of general liability, environmental liability, workers' comp

- Documentation of DOT, EPA, state, and local compliance
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5. Contract Term

The contract will be awarded for an initial term of **one (1) year**, with the option to renew for up to **2 additional one-year terms**, subject to satisfactory performance and mutual agreement.

6. Evaluation Criteria

Proposals will be evaluated based on:

Criteria	Weight
Qualifications and Experience	25%
Regulatory Compliance	20%
Cost Effectiveness	25%
Service Flexibility and Support	15%
Sustainability and Reporting	15%

7. Submission Instructions

All proposals must be received no later than July 11, 2025, 5:00pm CST.

Submit proposals via email to:

Laurie Sether

MHSI Controller

lsether@mhsi.org

Subject Line: "RFP Submission – Drinking Fountain Retrofit"

Or deliver physical copies to:

MHSI

2555 N Martin L. King Dr

Attn: Laurie Sether

8. Additional Information

- **RFP Issued:** June 12, 2025
- **Site Walkthrough (if applicable):** call 414 837-1577 to schedule
- **Deadline for Questions:** July 11, 2025
- **Proposal Submission Deadline:** July 11, 2025, 5:00pm CST
- **Contract Awarded:** August 8, 2025
- **Project Completion Target Date:** Negotiable
- Site visits may be scheduled upon request.
- MHSI reserves the right to reject any or all proposals and to waive informalities or irregularities.
- The selected vendor may be subject to background checks and must comply with all safety and COVID-19 protocols during work.