

*“Dedicated to Wellness. Committed to Community.”*

**Request for Proposal (RFP)**
**Commercial Fire Alarm System**

**Issue Date:** May 20, 2025
**Proposal Due Date:** June 13, 2025
**Contact Information:**
Milwaukee Health Services, Inc.
Attn: Scott Davis
2555 N Martin Luther King Jr Drive
Milwaukee, WI 53212
(414) 267-2631
lsether@mhsi.org

**1. Introduction**

Milwaukee Health Services, Inc. is seeking proposals from qualified vendors to provide and install a comprehensive Commercial Fire Alarm System for our MLK Heritage Health Center located at 2555 N Martin Luther King Jr Drive. The goal of this RFP is to identify a vendor that can deliver a high-quality, reliable, and cost-effective fire alarm system that meets all applicable safety codes and regulations.

**2. Scope of Work**

The successful vendor will be responsible for providing, installing, and testing a commercial fire alarm system, which includes the following components:

* **Fire Detection**: Smoke detectors, heat detectors, and manual pull stations
* **Notification**: Audible and visual alarms, including strobe lights
* **Control Panel**: Centralized system for monitoring and managing alarms
* **Communication System**: Integration with local fire department or monitoring service
* **Power Supply**: Backup power (e.g., batteries or generators)
* **Compliance**: System design, installation, and operation must comply with local, state, and national fire safety regulations, including NFPA (National Fire Protection Association) codes.
* **Testing & Commissioning**: Full testing and certification of the system to ensure functionality
* **Training**: Training for designated staff on how to operate and maintain the system
* **Maintenance**: Ongoing support and service options after installation

**3. Vendor Qualifications**

Vendors must meet the following criteria to be considered:

* Valid business license and insurance
* Proven track record of installing fire alarm systems in commercial properties
* Expertise in local, state, and national fire safety regulations
* Capability to provide ongoing maintenance and support
* Positive references from previous clients in similar industries or projects
* Experience with integrating fire alarm systems with existing building infrastructure (if applicable)

**4. Proposal Requirements**

Vendors are required to submit the following information:

* **Company Overview**: Brief company history, expertise, and relevant experience in fire alarm system installation
* **System Design**: Detailed description of the proposed fire alarm system, including equipment specifications, brands, and how the system will meet the required codes and standards
* **Timeline**: Estimated project timeline, including milestones for design, installation, testing, and commissioning
* **Cost Breakdown**: Total cost of the system, including hardware, installation, testing, training, and any ongoing maintenance or monitoring fees
* **Warranty**: Information on warranties provided for equipment and installation
* **Maintenance Plan**: Options for post-installation maintenance and support, including response times for repairs or service
* **References**: At least three references from previous clients who have had similar systems installed

**5. Evaluation Criteria**

Proposals will be evaluated based on the following factors:

* **System Quality**: How well the proposed system meets the needs of the building and complies with safety codes
* **Vendor Experience**: The vendor's experience and qualifications in providing commercial fire alarm systems
* **Cost**: Overall cost of the system, including both initial installation and long-term maintenance costs
* **Timeline**: Ability to meet the proposed installation schedule
* **References**: Quality of references and past performance on similar projects
* **Post-Installation Support**: Availability and quality of maintenance and service options

**6. Proposal Submission Instructions**

Proposals must be submitted no later than [Insert Due Date]. Please send all the proposals to the following address:

Milwaukee Health Services, Inc.
Attn: Laurie Sether
2555 N Martin Luther King Jr Drive
(414) 267-2631
lsether@mhsi.org

Alternatively, proposals can be submitted electronically to [Insert Email Address].

**6. Terms and Conditions**

* MILWAUKEE HEALTH SERVICES, INC. reserves the right to reject any or all proposals.
* The consultant selected will be required to sign a formal contract outlining the terms, conditions, and deliverables for the project.
* The consultant must maintain confidentiality regarding any sensitive or proprietary information shared during the engagement.
* All proposals must be submitted by June 13, 2025.

**7. Submission Instructions**

All proposals must be submitted electronically in PDF format to **lsether@mhsi.org** the deadline of June 13, 2025. Late submissions will not be considered.

The proposals will be reviewed by June 30, 2025.

Proposers will be notified by July 11, 2025

For any questions regarding the RFP or the proposal process, please contact Scott Davis, sdavis@mhsi.org.

**Thank you for your interest in partnering with MILWAUKEE HEALTH SERVICES, INC. We look forward to receiving your proposal.**